

Categories and Codes

Single pictures and stories/portfolios may be entered in the following categories:

Spot News - SN/SNS Pictures (SN) or stories/portfolios (SNS) of unscheduled events for which no advance planning was possible. All pictures must have been shot in 2003.

General News - GN/GNS Pictures (GN) or stories/portfolios (GNS) of planned or organized events. All pictures must have been shot in 2003.

People in the News - PN/PNS Pictures (PN) or stories/portfolios (PNS) of people or groups of people featuring in the news. All pictures must have been shot in 2003.

Sports Action - SA/SAS Single sports action pictures (SA) or sports action stories/portfolios (SAS). All pictures must have been shot in 2003.

Sports Features - SF/SFS Single sports feature pictures (SF) or sports feature stories (SFS).

Contemporary Issues - CI/CIS Feature pictures (CI) or stories/portfolios (CIS) exploring contemporary social issues, environmental and health issues, etc.

Daily Life - DL/DLS Pictures (DL) or stories/portfolios (DLS) illustrating the richness and diversity of everyday life.

Portraits - PO/POS Pictures (PO) or stories/portfolios (POS) portraying public figures or celebrities.

Arts and Entertainment - AE/AES Editorial reporting in single pictures (AE) or stories/portfolios (AES) of visual and performing arts, rituals, festivals, etc.

Nature - NA/NAS Pictures (NA) or stories/portfolios (NAS) about the natural world, flora and fauna, landscapes, etc.

Digital entries

A digital entry consists of digital file(s) stored on a storage medium and an entry form filled in with the personal details of the photographer and a full specification of the entered material. The form must be signed by the photographer or his/her representative. **Files may not be sent by e-mail.**

1. Storage media

The following storage media for digital files are accepted:

- CD-ROM (preferred);
- Zip Disk.

Please label the disk clearly with your full name.

2. File specifications

- Save each image as a separate JPEG file with high quality image setting 7 ("high"). Do not submit files exceeding maximum size 2048 x 2048 pixels (vertical and horizontal). Image resolution should be 72 dpi or higher. The resulting uncompressed file should not be larger than 12 Mb.
- Use an embedded RGB color profile or grayscale (do not use CMYK).

No masks, borders, backgrounds or other artistic effects are allowed. The images may not show the name of a photographer, agency, publication etc.

3. Filenames

Create your filenames by combining an item number (1, 2, 3 etc.) and a category code. Files which together form a story must in addition have a letter code to indicate image sequence (A to L). The file name should not exceed eight characters.

Example: You wish to enter seven single pictures (three in Sports Action, three in Spot News and one in Contemporary Issues), and a nine-image story in Sports Features Stories.

The filenames for your single images should be:

1SA.jpg	(entry item #1, category SA)
2SA.jpg	(entry item #2, category SA)
3SA.jpg	(entry item #3, category SA)
4SN.jpg	(entry item #4, category SN)
5SN.jpg	(entry item #5, category SN)
6SN.jpg	(entry item #6, category SN)
7CI.jpg	(entry item #7, category CI)

The filenames for the nine-image story entered in Sports Features Stories should be:

8SFSA.jpg	(entry item #8, category SFS, first image)
8SFSB.jpg	(entry item #8, category SFS, second image etc.)
8SFSC.jpg	
8SFSD.jpg	
8SFSE.jpg	
8SFSF.jpg	
8SFSG.jpg	
8SFSH.jpg	
8SFSI.jpg	(entry item #8, category SFS, ninth image)

You will need to repeat these codes on the reverse side of the entry form to identify which files the caption information refers to. Caption information included in the image file itself will not be used for the judging. All relevant information regarding your material must be given in hard copy on the entry form and/or attached sheets.

Please note: maximum number of images in one story is 12. If a story contains more than 12 images, it will be disqualified.

How to fill in the entry form

FREELANCE/ORGANIZATION EMPLOYED BY

If you are a freelancer check corresponding box, or fill in a current employer/professional affiliation (publication, agency or other organization).

REFERENCE

If you have checked the box 'freelance', or have not identified a current employer, you must indicate in the 'reference' box one of the following:

- name, organization and telephone number of a contact who will confirm your status as professional photographer.
- your press card details.
- another officially recognized registration number with relevant details.

SIGNATURE

You must sign the entry form. Entries accompanied by unsigned forms will not be accepted for the contest.

PICTURE SEQUENCE

When submitting picture stories/portfolios indicate the right sequence of pictures within a story by using letters of the alphabet:
1/A, 1/B, 1/C etc. (1/A = first picture of first story, 1/B = second picture of first story ...
2/A = first picture of second story, 2/B = second picture of second story etc.).

DAY/MONTH/YEAR/PLACE

Specify day, month, year and place for each separate picture. Incorrectly or insufficiently dated entries will not be considered for awards. Single pictures and picture stories/portfolios in the categories SNS, GNS, PNS and SAS must have been taken in 2003. Picture stories/portfolios with the codes SFS, CIS, DLS, POS, AES and NAS are eligible when completed or first published in 2003.

BRIEF CAPTION INFORMATION

Describe the situation or event factually (who/what/why) per picture or per picture story/portfolio. If necessary, use separate sheets for additional information.

ASSIGNED BY/CREDIT LINE

Name of publication, agency or other organization that should be included in the picture credits.

FIRST PUBLICATION DATE

Fill in date on which the material was first published. Please note that pictures entered in the contest need not have been published.

BP/CP/BS/CS/DB/DC

Use codes to indicate type of material. See key on the entry form for explanation of symbols.

CATEGORY

Use the codes listed in 'Categories and Codes' to suggest for each picture (story) in which category you wish to enter the material.

This year the new categories Sports Action, Sports Features and Contemporary Issues have been added, while Science and Technology is no longer a separate category. Please note that the jury may decide to judge your material in a different category from the one in which you entered it.

2004 WORLD PRESS PHOTO ENTRY FORM

Do not write in this space!							DEADLINE 15 JANUARY 2004
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st							
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si							
cat/pr					cat/pr		

Before filling in this form, read **Entry rules**. Further instructions under the headings **Categories and Codes**, and **How to fill in the entry form**. Type or print in block capitals, and fill out all relevant boxes.

Do not use languages other than Dutch, English, French, German or Spanish.

Full name:				Freelance (When freelance, you need to give a reference in the box at the bottom of this column)			
Surnames (as in passport):				Organization employed by/Professional affiliation:			
Given name:			Sex:	M	F	Contact person:	
						Function:	
Date of birth: dd mm yy			Nationality:		Direct telephone:		
					E-mail:		
Postal address residence:				Address:			
Place & Postal code:							
Country:				Place & Postal code:			
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Telephone work: (direct line)	Area code			Telephone exchange work:			
home:	Area code			Area code			
Mobile phone:				Fax:			
				Area code			
Fax work:	Area code			Website:			
home:	Area code						
E-mail work:				Reference (Freelance or if no organization/agency is filled in above)			
E-mail private:							
Website:							

I hereby declare that:

- I am a professional photographer.
- I made the photographic material herewith submitted.
- The material submitted was made or (in the case of picture stories/portfolios with the following codes: SFS, CIS, DLS, POS, AES, NAS) completed or first published in the year 2003.
- I am the only copyright holder or have been fully authorized by the copyright holder with regard to the material herewith submitted.
- If and limited to the extent that my material will be selected as the World Press Photo of the Year 2003, I give permission to the World Press Photo Foundation for the unlimited use of the material herewith submitted for the contest, for activities under the auspices of the foundation without any remuneration being due.
- I give permission to the World Press Photo Foundation for the use of the material herewith submitted for the contest, in the exhibition, the yearbook, the portfolio CD, the website and for the promotion of the foundation and its activities, without any remuneration being due, but limited to an 18 months period from the announcement of the results of the jury and only to the extent that my material will be selected by the jury.
- To the best of my knowledge no third party can claim rights or raise objections in connection with any publication of the material submitted.
- I accept all entry rules.
- If the material is entered on behalf of the photographer: I hereby declare that I have been authorized by the photographer to complete and sign this entry form on his/her behalf and guarantee that the photographer accepts the conditions listed under a-h.

Place:	Name:
Date:	Signature:

☐ Check here if you prefer not to receive mail from the sponsors of World Press Photo.

**Please read instructions in the accompanying folder before completing this entry form.
Use extra sheet(s) for full and detailed caption information on each picture submitted.
Type or print clearly in block capitals.
Please note that the division into categories has been changed.**

[illegible]

*BP = Black & White Print, CP = Color Print, BS = Black & White Slide, CS = Color Slide, DB = Digitized Black & White, DC = Digitized Color

YOUR PICTURES AND THIS ENTRY FORM FULLY COMPLETED AND SIGNED, MUST BE RECEIVED IN OUR OFFICE NO LATER THAN 15 JANUARY 2004.

Send to: **World Press Photo**, Jacob Obrechtstraat 26, 1071 KM AMSTERDAM, The Netherlands